



## CALL FOR RESEARCH PROPOSALS AY 2019-2020

The **RCSSSED Research Grant Project (RRGP)** is UST's strategic initiative to encourage and support distinguished faculty members to conduct basic, applied, creative, or trailblazing academic/scientific research in the fields of Social Sciences, and Education under the Office of the Vice Rector for Research and Innovation's (OVRRI) **Thomasian Research Excellence and Engagements (TREE) Program**.

### ELIGIBILITY

RRGP is open to all Thomasian faculty members who are:

1. **Tenured**
2. **With at least a Master's degree**

*\* Non-tenured faculty in the tenured track may apply as a researcher if they have a research track record and upon the recommendation of their respective Dean.*

### RESEARCH INTEREST GROUPS (RIG)

RRGP is composed of research interest groups (RIG) headed by a *RIG Leader*. Identified *RIG Leaders* plan and spearhead RIG's activities, and monitor the research project under their interest group.

#### Social Science

- Business Studies
- Community Engaged Studies
- Language Studies
- Life Course and Intergenerational Studies
- Politics and Public Policy
- Psychology Studies
- Social Health Studies
- Studies on Church and Social Issues
- Sustainability Studies

#### Education

- Educational and Leadership Studies  
(including Transnational Education, Shadow Education, Teacher Education, Studies on K to 12, academe-industry partnership)

### REQUIREMENTS FOR APPLICATION

Applicants should prepare three requirements:

1. A **letter of intent** endorsed by the Dean and noted by the Department Chair/Disciplinary Coordinator. The letter should clearly stipulate disciplinary background, research interest, intended RIG to work under, and rationale on how RCSSSED may assist the applicant in pursuing a research career in the university.
2. **Curriculum Vitae** using RCSSSED format/template
3. A **full-blown Research Proposal** using the RCSSSED Research Proposal Template.

*\*Templates for Research Proposal and Curriculum Vitae are available at the RCSSSED office and website (<http://rcssed.ust.edu.ph/>)*

### RRGP GUIDELINES

1. Applicants are expected to prepare the three requirements and secure the necessary endorsement from the Dean noted by the Department Chair/Disciplinary Coordinator.
2. Application documents should be in two formats—print and electronic versions.
3. Applicants are encouraged to personally submit application documents to the RCSSSED office on or before the submission dates. Make sure to prepare a duplicate copy to serve as the applicant's receiving copy for documentation purposes.
4. Submitted applications will be evaluated by the RCSSSED director and the RRGP Evaluation Board for enhancement.
5. Applicants will be notified of the decision of the RRGP Evaluation Board as soon as evaluation is completed.

Research load allocation for successful applicants will be according to the following research load guidelines released by the Vice Rector for Research and Innovation (OVRRI).

**Research Load Guidelines for AY 2019-2020**

For Researchers affiliated with RCSSED for the past 3 yrs (AY 2016-2017 to AY 2018-2019) or earlier		
No publication		No Research load
<b>TIER 1 (Fundamental / Essential) (MS/MA/PHD)</b>	<ul style="list-style-type: none"> <li>Have skills to conduct research</li> <li>No publications but with paper presentations for the last two AY (2017-2018 to 2018-2019)</li> </ul>	6 units
<b>TIER 2 Core (Functional) (MS/MA/PHD)</b>	<ul style="list-style-type: none"> <li>With at least one publication and paper presentations for the last two AY (2017-2018 to 2018-2019)</li> <li>Able to write research proposals for external grant</li> <li>Capable of mentoring graduate and/or undergraduate students</li> </ul>	9 units
<b>TIER 3 Visionary (Next level position) (PhD only)</b>	<ul style="list-style-type: none"> <li>PhD degree holder</li> <li>Highly productive – With publications and paper presentations for the last two AY (2017-2018 to 2018-2019)</li> <li>Had an external grant as principal investigator/ program or project lead for the last 5 years</li> <li>Capable of mentoring graduate and undergraduate students</li> </ul>	12 units
<b>+3 units</b>	<ul style="list-style-type: none"> <li>For those with concurrent RCSSED research projects and external grants/institutional research (whether as program/project leads, principal investigator or co-researcher)</li> </ul> <p><b>For researchers who are part of an external grant</b></p> <ul style="list-style-type: none"> <li>New researchers are only allowed to have 1 project at a time</li> <li>Current researchers should have an RCSSED funded project, other than the external grant, to merit the additional 3 units.</li> </ul>	
<b>Graduate School faculty</b>	<ul style="list-style-type: none"> <li>70 years old and below</li> <li>PhD degree holder</li> <li>Highly productive – With publications and paper presentations for the last 5 years</li> <li>Capable of mentoring graduate school students in research</li> <li>Exclusively teaching in UST Graduate School</li> <li>Total teaching and research load should not exceed 12 units</li> </ul>	6 or 9 units

Note:

- Additional load for funded researches will depend upon the amount of grant and the number of researchers in the research project.
- Final research load will depend upon the approval of their respective colleges.
- Amount of research funds will depend upon the nature of research.
- Determination of research load allocation will be based on the results of the *Research Performance Review (RPR)* and *Research Proposal Evaluation (RPE)*.



### EVALUATION AND ENHANCEMENT PROCESS

1. The competitive evaluation of eligible proposals will be undertaken by the RRGPE Evaluation Board comprising of designated disciplinary leads, one research expert and another content expert, identified by RCSSED. Should there be no UST-based expert on the field, assistance from an external reviewer will be sought.
2. Review criteria includes:
  - a. **Academic significance** of the project contributes to the applicant's disciplinary expertise as this has potential to advance his/her professional development specifically in the realm of research career, engagement, and excellence.
  - b. **Quality of the proposal** reflects the applicant's deep knowledge and disciplinary familiarity with the proposed research focus, methods, theories, procedures, and implications.
  - c. **Intended outcomes** of the proposal are clear, sufficient, and feasible.
  - d. **Budget allocation** is appropriate to the proposed project.

### SUBMISSION PROCEDURES

Proposals and requirements are to be submitted (*print and electronic versions*) to the RCSSED office addressed to:

#### **Prof. Belinda V. de Castro, PhD**

Director, Research Center for Social Sciences and Education  
Rm 211, Thomas Aquinas Research Complex  
University of Santo Tomas, España, Manila, Philippines 1015  
Office Telefax: (632) 731-3535 | 406-1611/786-1611 loc. 4040

### IMPORTANT DATES TO REMEMBER

<b>Submission of all application documents</b>	<b>On or before April 23, 2019</b>
<b>Research Proposal Evaluation</b>	<b>Until May 6, 2019</b>
<b>Notice of Acceptance</b>	<b>May 20, 2019</b>

**FOR FURTHER INQUIRIES:** Visit our RCSSED WEBSITE <http://rcssed.ust.edu.ph>

**EMAIL** us at [rcssed.ust@gmail.com](mailto:rcssed.ust@gmail.com)

or call Ms. Maricar Santos or Ms. Billie Mejorada at Direct line: 7313535 or 406-1611 local 4040